

State of Vermont

Buildings and General Services
Office of Purchasing & Contracting
10 Baldwin St
Montpelier VT 05633-7501
United States

CONTRACT



Vendor ID 0000299130
Tri-State Envelope Corp
1 Orgler Pl
Ashland PA 17921
United States

Contract ID 0000000000000000000020705		Page 1 of 9
Contract Dates 12/01/2011 to 12/01/2015		Origin CPS
Description: CPS - ENVELOPES		Contract Maximum \$9,999,999.99
Buyer Name Wortman,Linda	Buyer Phone 828-5684	Contract Status Approved

Phone #:

Line #	Item ID	Item Desc	UOM	Unit Price	Max Qty	Max Amt
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1	2033	ENVELOPES,	T	0.10000	0.00	0.00
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COMMERCIAL, WHITE WOVE PLAIN, 24# UNPRINTED, NO-10 REGULAR, RECYCLED WITH MIN. OF 30% PC CONTENT

COST PER THOUSAND FOR MINIMUM ORDER OF 72 CARTONS: \$15.34
COST PER THOUSAND FOR MINIMUM ORDER OF 36 CARTONS: \$16.12
COST PER THOUSAND FOR LESS THAN 36 CARTONS ORDER: \$16.74

2	2034	ENVELOPES,	T	0.01000	0.00	0.00
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COMMERCIAL, WHITE WOVE PLAIN, UNPRINTED. NO. 10 OUTLOOK. RECYCLED WITH MINIMUM OF 30% POST CONSUMER CONTENT, SIDE SEAM CONSTRUCTION BOTTOM BORDER OF WINDOW 5/8" FROM BOTTOM OF ENVELOPE, 7/8" FROM LEFT EDGE, 4 1/2" LONG, 1 1/8" HIGH, RECYCLED, PATCH MATERIAL: 24#, RECYCLED CONTENT: 30% POST CONSUMER CONTENT: 30%

COST PER THOUSAND FOR MINIMUM ORDER OF 200 CARTONS: \$16.98
COST PER THOUSAND FOR MINIMUM ORDER OF 72 CARTONS: \$17.80
COST PER THOUSAND FOR MINIMUM ORDER OF 36 CARTONS: \$18.59
COST PER THOUSAND FOR LESS THAN 36 CARTON ORDERS: \$19.20

3	2035	ENVELOPES,	T	0.01000	0.00	0.00
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COMMERCIAL, WHITE WOVE, PLAIN, UNPRINTED. NO. 9 REGULAR. RECYCLED WITH MINIMUM OF 30% PC CONTENT, SIDE SEAM CONSTRUCTION COMMERCIAL WHITE WOVE 24#, RECYCLED CONTENT: 30%, POST CONSUMER CONTENT: 30%

COST PER THOUSAND FOR MINIMUM ORDER OF 200 CARTONS: \$13.51
COST PER THOUSAND FOR MINIMUM ORDER OF 72 CARTONS: \$14.25
COST PER THOUSAND FOR MINIMUM ORDER OF 36 CARTONS: \$15.12
COST PER THOUSAND FOR LESS THAN 36 CARTONS ORDER: \$15.22

4	10024	ENVELOPES,	T	0.01000	0.00	0.00
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COMMERCIAL WHITE NO 9 OUTLOOK: 24# RECYCLED CONTENT: 30%, POST CONSUMER CONTENT: 30%

COST PER THOUSAND FOR MINIMUM ORDER OF 200 CARTONS: \$15.78
COST PER THOUSAND FOR MINIMUM ORDER OF 72 CARTONS: \$16.51
COST PER THOUSAND FOR MINIMUM ORDER OF 36 CARTONS: \$17.39
COST PER THOUSAND FOR LESS THAN 36 CARTON ORDER: \$17.49

5		ENVELOPES	T	0.01000	0.00	0.00
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INDUSTRIAL STANDARD - #7; 6X9.5, 24#, WHITE WOVEN, STRAIGHT SIDES, 1000 PER CARTON RECYCLED CONTENT: 30%, POST CONSUMER CONTENT: 30%

COST PER THOUSAND FOR MINIMUM ORDER OF 200 CARTONS: \$20.95
COST PER THOUSAND FOR MINIMUM ORDER OF 72 CARTONS: \$22.28
COST PER THOUSAND FOR MINIMUM ORDER OF 36 CARTONS: \$23.97
COST PER THOUSAND FOR LESS THAN 36 CARTONS ORDER: \$24.65

6		ENVELOPES	T	0.01000	0.00	0.00
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INDUSTRIAL STANDARD - #7 WIN, 6X9.5, 24#, WHITE WOVEN, STRAIGHT SIDES, 1000 PER CARTON, RECYCLED CONTENT: 30%, POST CONSUMER CONTENT 30%

COST PER THOUSAND FOR MINIMUM ORDER OF 200 CARTONS: \$23.81
COST PER THOUSAND FOR MINIMUM ORDER OF 72 CARTONS: \$25.14
COST PER THOUSAND FOR MINIMUM ORDER OF 36 CARTONS: \$26.83
COST PER THOUSAND FOR LESS THAN 36 CARTONS ORDER: \$27.51

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7		ENVELOPES	T	21.99000	0.00	0.00

INDUSTRY STANDARD - #6, 5 3/4" X 8-7/8", 24#, WHITE WOVEN, STRAIGHT SIDES, RECYCLED CONTENT: 30%, POST CONSUMER CONTENT: 30%

COST PER THOUSAND FOR MINIMUM ORDER OF 200 CARTONS: \$23.75

8	2036	ENVELOPES,	T	0.01000	0.00	0.00
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ENVELOPES, COMMERCIAL, WHITE WOVE, PLAIN, UNPRINTED, NO. 6-3/4, REGULAR, 24#, WHITE WOVE RECYCLED, WITH MIN OF 30% POST CONSUMER CONTENT, RECYCLED CONTENT: 30%, POST CONSUMER CONTENT: 30%

COST PER THOUSAND FOR MINIMUM ORDER OF 200 CARTONS: \$11.29
COST PER THOUSAND FOR MINIMUM ORDER OF 72 CARTONS: \$11.73
COST PER THOUSAND FOR MINIMUM ORDER OF 36 CARTONS: \$12.42
COST PER THOUSAND FOR LESS THAN 36 CARTONS ORDER: \$13.25

9		ENVELOPES	T	0.01000	0.00	0.00
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INDUSTRY STANDARD - #11, 24#, RECYCLED CONTENT: 30%, POST CONSUMER CONTENT: 30%

COST PER THOUSAND FOR MINIMUM ORDER OF 200 CARTONS: \$17.51
COST PER THOUSAND FOR MINIMUM ORDER OF 72 CARTONS: \$18.09
COST PER THOUSAND FOR MINIMUM ORDER OF 36 CARTONS: \$18.95
COST PER THOUSAND FOR LESS THAN 36 CARTONS ORDER: \$20.28

10		ENVELOPES	T	0.01000	0.00	0.00
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SIZE: 5 3/4 X 8-3/4, (A-9), SUB 24, WHITE WOVE, STOCK: 24 WHITE WOVEN, 50% RECYCLED CONTENT, 10% POST CONSUMER CONTENT

COST PER THOUSAND FOR MINIMUM ORDER OF 200 CARTONS: \$23.62
COST PER THOUSAND FOR MINIMUM ORDER OF 72 CARTONS: \$31.92
COST PER THOUSAND FOR MINIMUM ORDER OF 36 CARTONS: \$44.58
COST PER THOUSAND FOR LESS THAN 36 CARTONS ORDER: \$56.20

11		ENVELOPES	T	0.01000	0.00	0.00
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SIZE: 6 X 9, (A-9), SUB 24, WHITE WOVE, STOCK: 24 WHITE WOVE, 50% RECYCLED CONTENT, 10% POST CONSUMER CONTENT.

COST PER THOUSAND FOR MINIMUM ORDER OF 200 CARTONS: \$20.20
COST PER THOUSAND FOR MINIMUM ORDER OF 72 CARTONS: \$21.52
COST PER THOUSAND FOR MINIMUM ORDER OF 36 CARTONS: \$23.21
COST PER THOUSAND FOR LESS THAN 36 CARTONS ORDER: \$23.89

12		ENVELOPES	T	21.88000	0.00	0.00
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#10 RIGHT WINDOW ENVELOPE, 4 1/8" X 9 1/2" NO SECURITY TINT, WINDOW SIZE AND PLACEMENT TO BE DETERMINED, CUSTOM DIE MIGHT BE REQUIRED.

COST PER THOUSAND FOR LESS THAN 36 CARTONS ORDER: \$23.63

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Line #	Item ID	Item Desc	UOM	Unit Price	Max Qty	Max Amt
13		ENVELOPES	T	0.01000	0.00	0.00

COMMERCIAL, 6 3/4" OUTLOOK, 3 5/8" X 6 1/2", NO SECURITY TINT, WINDOW SIZE AND PLACEMENT TO BE DETERMINED, CUSTOM DIE MIGHT BE REQUIRED 24# RECYCLED CONTENT: 30%, POST CONSUMER CONTENT: 30%

COST PER THOUSAND FOR MINIMUM ORDER OF 200 CARTONS: \$14.46
COST PER THOUSAND FOR MINIMUM ORDER OF 72 CARTONS: \$15.93
COST PER THOUSAND FOR MINIMUM ORDER OF 36 CARTONS: \$18.22
COST PER THOUSAND FOR LESS THAN 36 CARTONS ORDER: \$20.15

14		ENVELOPES	T	0.01000	0.00	0.00
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#10 WINDOW (NON-COMPLIANT) ENVELOPE - 4-1/8" X 9.5", NO SECURITY TINT, WINDOW SIZE 1-1/8" X 3.5" WINDOW PLACEMENT 7/8" FROM LEFT EDGE AND 5/8" FROM BOTTOM, 24#, RECYCLED CONTENT 30%, POST CONSUMER CONTENT: 30%

COST PER THOUSAND FOR MINIMUM ORDER OF 200 CARTONS: \$14.19
COST PER THOUSAND FOR MINIMUM ORDER OF 72 CARTONS: \$15.66
COST PER THOUSAND FOR MINIMUM ORDER OF 36 CARTONS: \$17.95
COST PER THOUSAND FOR LESS THAN 36 CARTONS ORDER: \$19.88

15		ENVELOPES,	T	0.01000	0.00	0.00
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#12 ENVELOPES - 4-3/4" X 11", 24# RECYCLED CONTENT: 30%, POST CONSUMER CONTENT: 30%

COST PER THOUSAND FOR MINIMUM ORDER OF 200 CARTONS: \$20.65
COST PER THOUSAND FOR MINIMUM ORDER OF 72 CARTONS: \$22.96
COST PER THOUSAND FOR MINIMUM ORDER OF 36 CARTONS: \$26.51
COST PER THOUSAND FOR LESS THAN 36 CARTONS ORDER: \$29.91

16		ENVELOPES	T	0.01000	0.00	0.00
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#7 REGULAR ENVELOPES, 3-3/4" X 6-3/4", SIDE SEAM REQUIRED. NO SECURITY TINT, BULK PACK ITEM, 24#. WHITE WOVEN, RECYCLED CONTENT: 30%, POST CONSUMER CONTENT: 30%

COST PER THOUSAND FOR MINIMUM ORDER OF 200 CARTONS: \$12.72
COST PER THOUSAND FOR MINIMUM ORDER OF 72 CARTONS: \$14.87
COST PER THOUSAND FOR MINIMUM ORDER OF 36 CARTONS: \$18.23
COST PER THOUSAND FOR LESS THAN 36 CARTONS ORDER: \$21.18

17		ENVELOPES	T	0.01000	0.00	0.00
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#10 OUTLOOK ENVELOPE - 4-1/8" X 9.5", MUST HAVE SECURITY TINT, WINDOW SIZE: 1-1/8" X 4-1/8", WINDOW PLACEMENT 1/2" FROM LEFT EDGE 3/4" FROM BOTTOM, 24# WHITE WOVE, RECYCLED CONTENT: 30%, POST CONSUMER CONTENT: 30%

COST PER THOUSAND FOR MINIMUM ORDER OF 200 CARTONS: \$18.07
COST PER THOUSAND FOR MINIMUM ORDER OF 72 CARTONS: \$19.87
COST PER THOUSAND FOR MINIMUM ORDER OF 36 CARTONS: \$22.20
COST PER THOUSAND FOR LESS THAN 36 CARTONS ORDER: \$24.17

18		ENVELOPES	T	0.01000	0.00	0.00
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MAILING ENVELOPES, 10" X 13", 28# WHITE WOVEN, RECYCLED CONTENT: 30%, POST CONSUMER CONTENT: 30%

COST PER THOUSAND FOR MINIMUM ORDER OF 200 CARTONS: \$53.64
COST PER THOUSAND FOR MINIMUM ORDER OF 72 CARTONS: \$56.88
COST PER THOUSAND FOR MINIMUM ORDER OF 36 CARTONS: \$60.00
COST PER THOUSAND FOR LESS THAN 36 CARTONS ORDER: \$64.82

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Line #	Item ID	Item Desc	UOM	Unit Price	Max Qty	Max Amt
19		ENVELOPES	T	0.01000	0.00	0.00

6"X9.5" BOOKLET ENVELOPES, NO WINDOW, 28# WHITE WOVEN, RECYCLED CONTENT: 30%, POST CONSUMER CONTENT: 30%

COST PER THOUSAND FOR MINIMUM ORDER OF 200 CARTONS: \$24.62
COST PER THOUSAND FOR MINIMUM ORDER OF 72 CARTONS: \$26.03
COST PER THOUSAND FOR MINIMUM ORDER OF 36 CARTONS: \$27.65
COST PER THOUSAND FOR LESS THAN 36 CARTONS ORDER: \$27.76

20		ENVELOPES	T	0.01000	0.00	0.00
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6" X 9" BOOKLET ENVELOPES WITH WINDOW, WINDOW SIZE AND PLACEMENT TO BE DETERMINED, CUSTOM DIE MIGHT BE REQUIRED, 28# WHITE WOVE, RECYCLED CONTENT: 30%, POST CONSUMER CONTENT: 30%

COST PER THOUSAND FOR MINIMUM ORDER OF 200 CARTONS: \$23.54
COST PER THOUSAND FOR MINIMUM ORDER OF 72 CARTONS: \$26.84
COST PER THOUSAND FOR MINIMUM ORDER OF 36 CARTONS: \$31.59
COST PER THOUSAND FOR LESS THAN 36 CARTONS ORDER: \$34.98

21		ENVELOPES	T	0.01000	0.00	0.00
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9" X 12", CATALOG ENVELOPES, OPEN END SELF SEAL, 28# WHITE WOVE, RECYCLED CONTENT: 30%, POST CONSUMER CONTENT: 30%

COST PER THOUSAND FOR MINIMUM ORDER OF 200 CARTONS: \$75.15
COST PER THOUSAND FOR MINIMUM ORDER OF 72 CARTONS: \$78.97
COST PER THOUSAND FOR MINIMUM ORDER OF 36 CARTONS: \$85.29
COST PER THOUSAND FOR LESS THAN 36 CARTONS ORDER: \$94.22

22		ENVELOPES	T	0.01000	0.00	0.00
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9" X 12" BOOKLET ENVELOPE WITH MACHINE GUM SEAL, 28# WHITE WOVE, RECYCLED CONTENT: 30%, POST CONSUMER CONTENT: 30%

COST PER THOUSAND FOR MINIMUM ORDER OF 200 CARTONS: \$49.33
COST PER THOUSAND FOR MINIMUM ORDER OF 72 CARTONS: \$51.58
COST PER THOUSAND FOR MINIMUM ORDER OF 36 CARTONS: \$55.04
COST PER THOUSAND FOR LESS THAN 36 CARTON ORDER: \$59.38

23		ENVELOPES	T	0.01000	0.00	0.00
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#10 REGULAR ENVELOPES, 4-1/8" X 9.5", SIDE SEAM REQUIRED, NO SECURITY TINT, (500) PER BOX (2500) PER CARTON, STOCK: 24# WHITE WOVE, 50% RECYCLED CONTENT, 10% POST CONSUMER CONTENT.

COST PER THOUSAND FOR MINIMUM ORDER OF 200 CARTONS: \$14.85
COST PER THOUSAND FOR LESS THAN 36 CARTONS ORDER: \$17.40

24		ENVELOPES	T	0.01000	0.00	0.00
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#10 OUTLOOK ENVELOPES, 4-1/8" X 9.5", SIDE SEAM REQUIRED, WINDOW PLACEMENT 7/8" FROM LEFT EDGE, 5/8" FROM BOTTOM, WINDOW SIZE 1-1/8" HEIGHT AND 4.5" IN LENGTH, NO SECURITY TINT, (500) PER BOX (2500) PER CARTON, STOCK: 24# WHITE WOVE, 50% RECYCLED CONTENT, 10% POST CONSUMER CONTENT

COST PER THOUSAND FOR MINIMUM ORDER OF 200 CARTONS: \$17.27
COST PER THOUSAND FOR LESS THAN 36 CARTONS ORDER: \$19.69

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25		ENVELOPES	T	0.01000	0.00	0.00

#9 REGULAR ENVELOPES, 3-7/8" X 8-7/8", NO SECURITY TINT, (500) PER BOX, (2500) PER CARTON, STOCK: 24# WHITE WOVE, 50% RECYCLED CONTENT, 10% POST CONSUMER

COST PER THOUSAND FOR MINIMUM ORDER OF 200 CARTONS: \$13.50
COST PER THOUSAND FOR MINIMUM ORDER OF 72 CARTONS: \$13.96
COST PER THOUSAND FOR LESS THAN 36 CARTONS ORDER: \$15.66

26		ENVELOPES	T	0.01000	0.00	0.00
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#9 REGULAR WINDOW ENVELOPES, 3-7/8" X 8-7/8", NO SECURITY TINT, NEED WINDOW SIZE AND PLACEMENT, STOCK: 24# WHITE WOVE, 50% RECYCLED CONTENT, 10% POST CONSUMER CONTENT

COST PER THOUSAND FOR MINIMUM ORDER OF 200 CARTONS: \$16.33
COST PER THOUSAND FOR MINIMUM ORDER OF 72 CARTONS: \$18.05
COST PER THOUSAND FOR MINIMUM ORDER OF 36 CARTONS: \$20.47
COST PER THOUSAND FOR LESS THAN 36 CARTONS ORDER: \$21.91

27		ENVELOPES	T	0.01000	0.00	0.00
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#6 SPECIAL ENVELOPES, 6" X 9.5", DIAGONAL SEAM REQUIRED, COMMERCIAL FLAP, ANGLE DEPTH 1-5/8" THE THROAT ANGLE MUST BE BETWEEN 10MM AND 15MM, NO SECURITY TINT, BULK PACK, STOCK: 24# WHITE WOVEN, RECYCLED CONTENT: 50%, POST CONSUMER CONTENT: 10%.

DIE CHARGE: \$1250.00

COST PER THOUSAND FOR MINIMUM ORDER OF 200 CARTONS: \$31.61

28		ENVELOPES	T	0.01000	0.00	0.00
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SPECIAL #3 BUSINESS REPLY ENVELOPE, 5 3/4" X 8 7/8" SIDE SEAMS REQUIRED, THROAT ANGLE MUST BE BETWEEN 5 DEGREES MIN. AND 20 DEGREES MAX, THE THROAT DEPTH MUST BE BETWEEN 10MM AND 22MM, NO SECURITY TINT, BULK PACK

DIE CHARGE: \$1250.00

COST PER THOUSAND FOR LESS THAN 36 CARTONS ORDER: \$58.13

29		ENVELOPES	T	0.01000	0.00	0.00
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SPECIAL #3 BUSINESS REPLY ENVELOPE WITH WINDOW, 5 3/4" X 8 7/8" SIDE SEAM REQUIRED, THROAT ANGLE MUST BE BETWEEN 5 DEGREES MIN. AND 20 DEGREES MAX., THE THROAT DEPTH MUST BE BETWEEN 10MM AND 15MM, WINDOW SIZE 1 1/6" IN HEIGHT AND 3.5" IN LENGTH, WINDOW PLACEMENT, 1/2" FROM LEFT EDGE AND 2 7/16" FROM BOTTOM, NO SECURITY TINT, BULK PACK

DIE CHARGE: \$1250.00

COST PER THOUSAND FOR LESS THAN 36 CARTONS ORDER: \$68.16

30		ENVELOPES	T	0.01000	0.00	0.00
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COMMERCIAL 6 3/4" REGULAR ENVELOPES, 3 5/8" X 6.5" NO SECURITY TINT, STOCK: 24# WHITE WOVEN, RECYCLED CONTENT: 50%, POST CONSUMER CONTENT: 10%

COST PER THOUSAND FOR MINIMUM ORDER OF 200 CARTONS: \$11.29
COST PER THOUSAND FOR MINIMUM ORDER OF 72 CARTONS: \$11.73
COST PER THOUSAND FOR MINIMUM ORDER OF 36 CARTONS: \$12.42
COST PER THOUSAND FOR LESS THAN 36 CARTONS ORDER: \$13.25

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31	10589	ENVELOPES,	T	23.01000	0.00	0.00

24# RECYCLED PAPER, #10, FAST FORWARD, LEFT WINDOW ENVELOPE, DIAGONAL SEAMS, V-FLAPS AND MEETS THE USPS AUTOMATION REQUIREMENTS. BOTTOM PORTION OF WINDOW SHOULD BE NO LOWER THAN 5/8" FROM BOTTOM OF ENVELOPE. FLAPS SHOULD BE AROUND 1 3/4" AT THE WIDEST POINT.

32		ENVELOPES	T	0.01000	0.00	0.00
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6 x 9.5 ADPC LEFT WINDOW ENVELOPE, DIAGONAL SEAM, WINDOW PLACEMENT 2 7/16 FROM THE BOTTOM, 7/16 FROM LEFT EDGE, WINDOW SIZE 3 1/2 X 1 1/16. #1 25 RECYCLED WHITE WOVE PLAIN

QUANTITY	PRICE/M #1
72,000	\$50.54
144,000	\$33.75
400,000	\$28.67

33		ENVELOPES	T	0.01000	0.00	0.00
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#10 (4-1/8 X 9-1/2) WINDOW ENVELOPE, GUMMED FLAP, OS, DIAGONAL SEAM, POLY, SPECIAL ON FACE, 1 LEFT, 1/2 BOTTOM, WINDOW SIZE 3 X 7-1/2 SC, #24 WHITE WOVE PLAIN

QUANTITY	PRICE/M #1
25,000	\$80.27
50,000	\$60.25

CONTRACT TERMS AND ADDITIONAL INFORMATION

*****ALL ITEMS CAN BE ASSORTED FOR BUILDING A 200 CARTON ORDER.*****

THIS CONTRACT IS ISSUED IN ACCORDANCE WITH THE STATE OF VERMONT RFP FOR FINE PAPERS, CARBONLESS BOND SETS AND ENVELOPES ISSUED JULY 6, 2011 AND VENDOR'S RESPONSE DATED JULY 28, 2011.

STATE OF VERMONT ATTACHMENT C: STANDARD STATE CONTRACT PROVISIONS DATED JANUARY 10, 2011 AND ATTACHMENT D: COMMODITY PURCHASES TERMS AND CONDITIONS DATED NOVEMBER 10, 2010 ARE ATTACHED AND INCORPORATED AS PART OF THIS ORDER.

SCOPE: TO PROVIDE ENVELOPES TO LOCATIONS THROUGH OUT THE STATE OF VERMONT ON AN AS NEEDED BASIS.

CONTRACT TERM: DECEMBER 1, 2011 TO DECEMBER 1, 2012 WITH THE OPTION TO RENEW FOR TWO ADDITIONAL ONE YEAR PERIOD.

TERMS: NET 30 DAYS

QUANTITY: THE ANNUAL VALUE AND QUANTITIES ARE ESTIMATED ONLY BASED ON PRIOR USAGE; ACTUAL PURCHASES MAY BE HIGHER OR LOWER DEPENDING ON THE STATE'S NEEDS. THE CONTRACT MAXIMUM IS NOT REFLECTIVE OF ACTUAL USAGE.

DELIVERY: RESPONSIBILITY FOR PRODUCT DELIVERY REMAINS WITH THE CONTRACTOR UNTIL THE PRODUCT IS PROPERLY DELIVERED AND SIGNED FOR IN ACCORDANCE WITH THE OFFICE OF PURCHASING & CONTRACTING TERMS AND CONDITIONS. SHIPMENTS SHALL BE SECURELY AND PROPERLY PACKED, ACCORDING TO ACCEPTED COMMERCIAL PRACTICES, WITHOUT EXTRA CHARGE FOR PACKING CASES OR OTHER CONTAINERS. SUCH CONTAINERS WILL REMAIN THE PROPERTY OF THE STATE UNLESS OTHERWISE STATED. DELIVERED GOODS THAT DO NOT CONFORM TO THE SPECIFICATIONS OR ARE NOT IN GOOD CONDITION UPON RECEIPT SHALL BE REPLACED PROMPTLY BY THE CONTRACTOR.

PRICING: ALL PRICING IS TO INCLUDE F.O.B. DELIVERY TO THE ORDERING FACILITY. NO REQUEST FOR EXTRA DELIVERY COST WILL BE HONORED. PRICES WILL REMAIN FIRM FOR THE FIRST NINETY DAYS OF THE CONTRACT UNTIL MARCH 1, 2012 WITH PRICE CHANGES THEREAFTER SUBJECT OT SEVERAL KEY PARAMETERS:

MILL PRICE CHANGE ANNOUNCEMENTS FROM AT LEAST TWO MAJOR MANUFACTURERS OF THE PRODUCT IN QUESTION, INCLUDING THE MILL CURRENTLY SUPPLYING THE PRODUCT IN QUESTION.

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MOVEMENT IN THE CORRESPONDING RISI INDEX FOR THE PRODUCT IN QUESTION, PROVIDING OBJECTIVE SUPPORTING EVIDENCE THAT SUCH ANNOUNCED PRICE CHANGES WERE ACTUALLY IMPLEMENTED IN THE MARKETPLACE.

DOCUMENTED EFFORTS ALTERNATIVE OPTIONS HAVE BEEN SOUGHT BY THE MERCHANT SUPPLIER IN AN EFFORT TO AVOID ANY SUCH PRICE INCREASES. A PRICE CHECK MUST BE CARRIED OUT BY THE MERCHANT AS A NORMAL DUE DILIGENCE BEFORE IMPLEMENTING ANY SUCH INCREASE.

QUALITY: ALL PRODUCTS PROVIDED UNDER THESE AGREEMENTS WILL BE NEW AND UNUSED, UNLESS OTHERWISE STATED. FACTORY SECONDS OR REMANUFACTURED PRODUCTS WILL NOT BE ACCEPTED UNLESS SPECIFICALLY REQUESTED BY THE PURCHASING AGENCY. ALL PRODUCTS PROVIDED BY THE CONTRACTOR MUST MEET ALL FEDERAL, STATE, AND LOCAL STANDARDS FOR QUALITY AND SAFETY REQUIREMENTS. PRODUCTS NOT MEETING THESE STANDARDS WILL BE DEEMED UNACCEPTABLE AND RETURNED TO THE CONTRACTOR FOR CREDIT AT NO CHARGE TO THE STATE.

OPTION FOR CONTRACT EXPANSION: IN THE EVENT THAT PRODUCT SPECIFICATIONS CONTAINED WITHIN THE RFP AND ANY SUBSEQUENT CONTRACTS AWARDED DO NOT MEET THE NEEDS OF THE STATE WITHIN THE 12-MONTH AWARD PERIOD, THE STATE RESERVES THE RIGHT TO EXPAND PRODUCT SCOPE WITHIN THE PRODUCT CATEGORIES OF THIS CURRENT RFP.

SERVICE: VENDOR TO HAVE AN AREA REPRESENTATIVE AVAILABLE TO MEET WITH USERS ON DEMAND IF PROBLEMS SHOULD ARISE WITH PRODUCT USE.

PAPER GUARANTEE: VENDOR AGREES TO SUPPLY ALL PAPER NEEDED BY THE GOVERNMENT BUSINESS SERVICE PRINT SHOP AND THE VERMONT OFFENDERS WORK PROGRAM AND ANY OTHER STATE AGENCY USING THIS CONTRACT PER THE TERMS OF THE RFP.

METHOD OF ORDERING: PURCHASE ORDERS MUST BE USED TO ORDER ITEMS AVAILABLE UNDER THIS CONTRACT. IF VERBAL ORDERS ARE GIVEN A CONFIRMING PURCHASE ORDER MUST BE ISSUED.

INVOICING: ALL INVOICES ARE TO BE RENDERED BY THE CONTRACTOR ON THE VENDOR'S STANDARD BILLHEAD AND FORWARDED DIRECTLY TO THE INSTITUTION OR AGENCY ORDERING MATERIALS OR SERVICES AND SHALL SPECIFY THE ADDRESS TO WHICH PAYMENTS WILL BE SENT.

CANCELLATION: THE STATE SPECIFICALLY RESERVES THE RIGHT TO CANCEL THE CONTRACT, OR ANY PORTION THEREOF, IF, IN THE OPINION OF ITS COMMISSIONER OF BUILDINGS AND GENERAL SERVICES, THE SERVICES OR MATERIALS SUPPLIED BY THE CONTRACTOR ARE NOT SATISFACTORY OR ARE NOT CONSISTENT WITH THE TERMS OF THE CONTRACT. EITHER PARTY MAY CANCEL WITHOUT CAUSE, ON 90 DAY WRITTEN NOTICE TO THE OTHER.

DEFAULT: IN CASE OF DEFAULT OF THE CONTRACTOR, THE STATE MAY PROCURE THE MATERIALS OR SUPPLIES FROM OTHER SOURCES AND HOLD THE CONTRACTOR RESPONSIBLE FOR ANY EXCESS COST OCCASIONED THEREBY, PROVIDED, THAT IF PUBLIC NECESSITY REQUIRES THE USE OF MATERIALS OR SUPPLIES NOT CONFORMING TO THE SPECIFICATIONS THEY MAY BE ACCEPTED AND PAYMENT THEREFORE SHALL BE MADE AT A PROPER REDUCTION IN PRICE.

REPORTING REQUIREMENTS: CONTRACTORS WILL BE REQUIRED TO SUBMIT MONTHLY PRODUCT SALES REPORT TO THE PURCHASING AGENT BY THE 10TH OF EACH MONTHLY OUTLINING THE PREVIOUS MONTH'S PURCHASES. EACH REPORT MUST CONTAIN THE FOLLOWING INFORMATION: CONTRACT NUMBER; USING DEPARTMENT'S ADDRESS, CONTACT NAME, AND TELEPHONE NUMBER; PRODUCT ORDERED; QUANTITY ORDERED; QUANTITY SHIPPED; AND PRICE CHARGED, WITH TOTALS FOR EACH PRODUCT FOR EACH REPORTING PERIOD. WE RESERVE THE RIGHT TO REQUEST ADDITIONAL INFORMATION OR TO MODIFY THE REPORTING PERIODS.

CONTRACT TERMS: THIS CONTRACT WILL BE SUBJECT TO REVIEW THROUGHOUT ITS TERM. THE STATE WILL CONSIDER CANCELLATION UPON DISCOVERY THAT A VENDOR IS IN VIOLATION OF ANY PORTION OF THE AGREEMENT, INCLUDING AN INABILITY BY THE VENDOR TO PROVIDE THE PRODUCTS, SUPPORT, AND/OR SERVICE OFFERED IN THEIR RESPONSE.

VERMONT STATE COLLEGES: THIS CONTRACT IS ALSO AVAILABLE FOR USE BY THE UNIVERSITY OF VERMONT AND THE VERMONT STATE COLLEGES INC., A SEPARATE CORPORATION, HAVING UNDER ITS JURISDICTION CASTLETON STATE COLLEGE, JOHNSON STATE COLLEGE, LYNDON STATE COLLEGE, COMMUNITY COLLEGE OF VERMONT, AND THE VERMONT TECHNICAL COLLEGE.

TOWNS AND SCHOOLS OF THE STATE OF VERMONT: AT THE BIDDER'S ELECTION POLITICAL SUBDIVISIONS AND INDEPENDENT COLLEGES OF THE STATE MAY PARTICIPATE IN STATE CONTRACTS AT THE SAME PRICES, TERMS AND CONDITIONS. ITEMS FURNISHED TO POLITICAL SUBDIVISIONS AND INDEPENDENT COLLEGES WILL BE BILLED DIRECTLY TO AND PAID FOR BY THE POLITICAL SUBDIVISIONS OR INDEPENDENT COLLEGES AND NEITHER THE STATE NOR ITS COMMISSIONER OF BUILDINGS AND

State of Vermont

Buildings and General Services
Office of Purchasing & Contracting
10 Baldwin St
Montpelier VT 05633-7501
United States

CONTRACT



Vendor ID 0000299130
Tri-State Envelope Corp
1 Orgler Pl
Ashland PA 17921
United States

Contract ID 0000000000000000000020705		Page 8 of 9
Contract Dates 12/01/2011 to 12/01/2015	Origin CPS	
Description: CPS - ENVELOPES	Contract Maximum \$9,999,999.99	
Buyer Name Wortman,Linda	Buyer Phone 828-5684	Contract Status Approved

Phone #:

Line #	Item ID	Item Desc	UOM	Unit Price	Max Qty	Max Amt
GENERAL SERVICES PERSONALLY OR OFFICIALLY ASSUMES ANY RESPONSIBILITY FOR THESE PAYMENTS.						

VENDOR CONTACT INFORMATION: JOHN SWENSEN
TELEPHONE NUMBER: 212-736-3110
FAX NUMBER: 212-564-5162
EMAIL ADDRESS: tswensen@tristate-envelope.com

IF YOU HAVE ANY QUESTIONS REGARDING THIS DOCUMENT PLEASE CONTACT:
LINDA WORTMAN, PURCHASING AGENT
TELEPHONE NUMBER: 802-828-5684
FAX NUMBER: 802-828-1075
EMAIL: linda.wortman@state.vt.us

CHANGE ORDER #1 - 04/27/2012 - TO ADD ITEM #31 TO THE EXISTING CONTRACT. PRICING PER E-MAIL FROM JOHN SWENSON DATED 04/20/2012.

CONTRACTOR CERTIFIES UNDER THE PAINS AND PENALTIES OR PERJURY THAT AS OF THE DATE THIS CONTRACT AMENDMENT IS SIGNED CONTRACT IS IN GOOD STANDING WITH RESPECT TO, OR IN FULL COMPLIANCE WITH A PLAN TO PAY ANY AND ALL TAXES DUE THE STATE OF VERMONT.

CHANGE ORDER #2 - THE STATE IS HEREBY ELECTING TO EXERCISE RENEWAL OPTION YEAR ONE THEREBY EXTENDING THE PERIOD OF PERFORMANCE UNDER THIS AGREEMENT FOR A ONE YEAR TERM TO DECEMBER 1, 2013 UNDER THE SAME PRICING, TERMS AND CONDITIONS.

CONTRACTOR CERTIFIES UNDER THE PAINS AND PENALTIES OF PERJURY THAT, AS OF THE DATE THIS CONTRACT AMENDMENT IS SIGNED, CONTRACTOR IS IN GOOD STANDING WITH RESPECT TO, OR IN FULL COMPLIANCE WITH A PLAN TO PAY ANY AND ALL TAXES DUE THE STATE OF VERMONT.

TERMS AND CONDITIONS: ATTACHMENT C: STANDARD STATE PROVISIONS FOR CONTRACTS AND GRANTS DATED 11/07/12 AND ATTACHMENT D: COMMODITY PURCHASES TERMS AND CONDITIONS DATED 11/10/10 SUPERSEDED ATTACHMENT C: STANDARD STATE PROVISIONS FOR CONTRACTS AND GRANTS DATED 01/10/2011 AND ATTACHMENT D: COMMODITY PURCHASES TERMS AND CONDITIONS DATED 12/05/08.

CHANGE ORDER #3 - 02/05/2013 - TO ADD ITEM #32 TO THE EXISTING CONTRACT. PRICING PER E-MAIL FROM LISA LLEWELLYN DATED 01/28/2013. ALL OTHER PRICES, TERMS AND CONDITIONS REMAIN THE SAME.

CONTRACTOR CERTIFIES UNDER THE PAINS AND PENALTIES OR PERJURY THAT AS OF THE DATE THIS CONTRACT AMENDMENT IS SIGNED CONTRACT IS IN GOOD STANDING WITH RESPECT TO, OR IN FULL COMPLIANCE WITH A PLAN TO PAY ANY AND ALL TAXES DUE THE STATE OF VERMONT.

ATTACHMENT C: ATTACHMENT C: STANDARD STATE CONTRACT PROVISIONS FOR CONTRACTS AND GRANTS DATED 11/07/12 SEE ATTACHED, WHICH SUPERSEDES ALL PRIOR VERSIONS OF ATTACHMENT C.

CHANGE ORDER #4 - 12/5/2013 - THE STATE IS HEREBY ELECTING TO EXERCISE RENEWAL OPTION YEAR TWO THEREBY EXTENDING THE PERIOD OF PERFORMANCE UNDER THIS AGREEMENT FOR A ONE YEAR TERM TO DECEMBER 1, 2014 WITH AN AVERAGE INCREASE IN PRICING OF 8% PER EMAIL FROM VENDOR DATED NOVEMBER 13, 2013. THESE INCREASES ARE DUE TO MANUFACTURES NOTICES OF PRICE INCREASES.

ALL OTHER TERMS AND CONDITIONS TERMS AND CONDITIONS REMAIN THE SAME.

CONTRACTOR CERTIFIES UNDER THE PAINS AND PENALTIES OF PERJURY THAT, AS OF THE DATE THIS CONTRACT AMENDMENT IS SIGNED, CONTRACTOR IS IN GOOD STANDING WITH RESPECT TO, OR IN FULL COMPLIANCE WITH A PLAN TO PAY ANY AND ALL TAXES DUE THE STATE OF VERMONT.

CHANGE ORDER #5 - 01/27/2014 - TO ADD ITEM #34 TO THE EXISTING CONTRACT. PRICING PER E-MAIL FROM LISA LLEWELLYN DATED 01/23/2014. ALL OTHER PRICES, TERMS AND CONDITIONS REMAIN THE SAME.

CONTRACTOR CERTIFIES UNDER THE PAINS AND PENALTIES OR PERJURY THAT AS OF THE DATE THIS CONTRACT AMENDMENT IS SIGNED CONTRACT IS IN GOOD STANDING WITH RESPECT TO, OR IN FULL COMPLIANCE WITH A PLAN TO PAY ANY AND ALL

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Ashland PA 17921
United States

Contract ID 0000000000000000000020705		Page 9 of 9
Contract Dates 12/01/2011 to 12/01/2015		Origin CPS
Description: CPS - ENVELOPES		Contract Maximum \$9,999,999.99
Buyer Name Wortman,Linda	Buyer Phone 828-5684	Contract Status Approved

Phone #:

Line #	Item ID	Item Desc	UOM	Unit Price	Max Qty	Max Amt
TAXES DUE THE STATE OF VERMONT.						

CHANGE ORDER #6 - 12/2/2014 - THE STATE IS HEREBY ELECTING TO EXTEND THE PERIOD OF PERFORMANCE UNDER THIS AGREEMENT FOR AN ADDITIONAL ONE YEAR TERM TO DECEMBER 1, 2015.

ALL OTHER PRICING, TERMS AND CONDITIONS REMAIN THE SAME.

CONTRACTOR CERTIFIES UNDER THE PAINS AND PENALTIES OF PERJURY THAT, AS OF THE DATE THIS CONTRACT AMENDMENT IS SIGNED, CONTRACTOR IS IN GOOD STANDING WITH RESPECT TO, OR IN FULL COMPLIANCE WITH A PLAN TO PAY ANY AND ALL TAXES DUE THE STATE OF VERMONT

ATTACHMENT C: ATTACHMENT C: STANDARD STATE CONTRACT PROVISIONS FOR CONTRACTS AND GRANTS DATED 09/02/14 SEE ATTACHED, WHICH SUPERSEDES ALL PRIOR VERSIONS OF ATTACHMENT C.

WE THE UNDERSIGNED PARTIES AGREE TO BE BOUND BY THIS CONTRACT

By the STATE of VERMONT

By the CONTRACTOR

Date: _____

Date: _____

Signature: _____

Signature: _____

Name: _____

Name: _____

Title: _____

Title: _____

Email: _____

Email: _____